

Green Circle Service Corp
Board of Directors Meeting Minutes
November 2, 2006

Present: Laura Crowley
 Rose Augustine
 Trina Grantham
 Joan Landfield
 Chester Jagiello
 R.E. Mark Lee

Absent: Hein Van Beusekom

Laura Crowley opened the meeting promptly at 6:30 by introducing the officers and board members of GCSC, and outlining briefly the mandate and mission of the organization, which is to focus on maintenance of the road, management of the trash, and the allocation of funds related to those two endeavors.

The minutes of the board meetings of July 25, 2006 and Sept 21, 2006 were unanimously approved.

Rose Augustine presented the Treasurer's Report. The GCSC has received the final settlement funds, including \$30,000 which is restricted for road maintenance costs. As of the 3rd Quarter ending September 30, 2006, the cash balance is \$80,463.16. The trash bill was increased as of October by \$60, now making the monthly trash fee \$860. An annual budget for 2007 is being developed to be reviewed by the Board. Cost-cutting options are being explored, such as possibly emailing statements or printing up coupons to cover the whole year that can be sent out at the beginning of the year. Separate accounting books are being combined into one set of books. Once the cost and schedule for major road repair has been determined, the Board will determine how much can be invested in short term CD's in order to earn interest. The Board was asked if it had plans for a contingency reserve. Laura responded that there would be a reserve and that the amount would be dependent on a review of the Road Committee's estimate of road repair costs.

It was announced that Chester Jagiello will chair both the Trash and Road Committees. All committees are open to anyone who would like to serve on them. Allan Benson has volunteered to be on the Road Committee and during the meeting Ralph Edwards and Jon Lambert also joined the committee. The Road Committee will obtain updated bids for road repair and will submit a report with recommendations for repairing and enhancing the roads, including suggestions for adding speed bumps, signage, etc., for review at the next Board meeting.

Chester provided an update on the improvements to the trash area. The new signs were installed and have helped with the separation of trash and recyclables. There was

discussion of continuing capacity issues and the usage of the green waste and household waste bins. The Trash Committee will consider those issues including the possibility of extra pickups when needed. A new system of closure for the gate as an improvement over the current bungee cord system will be reviewed. A suggestion for adding a solar or motion detection lighting system for those using the facility after dark was also discussed. Concerns about a better way to deal with green waste were expressed. This will require some study to come up with space and a cost effective means of dealing with this problem. Linda Lambert and Trina Grantham both affirmed their willingness to remain on the Trash Committee.

A Rules Committee, initially consisting of Mark Lee, Chester Jagiello, and Trina Grantham, has been established to develop, for review and approval by the Board, a set of operating policies and procedures for the GCSC. Jon Lambert volunteered at the meeting to join the Committee. Using assigned rights from the CC&Rs as a starting point, the policies will cover business operations such as fee collection, handling bad debt, parking enforcement, speed limits, etc. The Committee will submit a draft report shortly. It was noted that if invited by GCSC, the Ojai police would enforce parking and speeding on Taormina Lane.

The discussion then moved on to Arundale Road and the gate closure. The Board reviewed the summary report submitted by Laura Crowley, which indicates that based on available correspondence, even given easement rights, the GCSC has the right to install and lock a gate on Arundale (provided that the lock meets Fire District requirements). There was lengthy discussion on whether the gate should remain closed. Issues included safety if the gate were to be opened, liability issues, increased traffic, and the potential for increased crime. Helene Vachet commented that the cost of the road insurance was not predicated on the gate being closed. There was agreement among the Board that Arundale Road needed to be repaired regardless of the gate being opened. Mark Lee reported that the owner of the properties on Arundale is willing to contribute towards the road repair costs and that he had no preference as to whether the gate is open or closed. Laura asked the Road Committee to get the previous quotes and information obtained by Jerome Landfied and update the repair estimates for Arundale. The Committee's report will include these estimates as well as information on installing speed bumps and other safety features and will be distributed with the agenda for the next Board meeting. Due to the sensitive nature of the issue, it was agreed that the decision on whether to open or close the gate would be put to community vote.

There was a reminder that the parking bays are for short term parking and not meant for storage of recreational vehicles. The Rules Committee will propose a GCSC policy and enforcement procedure for parking. Thanks were offered to Chester for the new roof on the Gazebo and to Marqui for the new updated telephone list.

Meeting was adjourned by unanimous consent at 7:45 PM.
Respectfully submitted by Trina Grantham, Secretary

Laura Crowley, President

date

