

GREEN CIRCLE SERVICE CORPORATION

... serving the Taormina community ...

1129 MARICOPA HIGHWAY - PMB # 107
OJAI, CALIFORNIA 93023

REGULAR MEETING OF THE GREEN CIRCLE SERVICE CORPORATION BOARD OF DIRECTORS

MINUTES – JANUARY 11, 2014

CALL TO ORDER

This regular meeting of the Green Circle Service Corporation (GCSC) Board of Directors was held on Saturday January 11, 2014 at 117 Taormina Lane, Ojai, California. The meeting was called to order by Jon Lambert at 5:02 PM

The following Board members were present:

Paula Brittain
Marqui Bury,
Robin Gerber,
Jon Lambert,
William Painter,
Leslie Schreiber, and
John Sherfey.

Community members Trina Grantham, Linda Lambert, Anne Shrage, & Helene Vachet, were also present.

MEETING NOTICE

Notice of the this Board meeting was posted by Jon Lambert on January 4, 2014 on the community bulletin board between 98 and 100 Taormina Lane.

1. APPROVAL OF MINUTES

Robin moved and Leslie seconded the motion to approve the attached minutes of the Board meeting held May 27, 2013. The motion was carried by unanimous voice vote.

2. ELECTION RESULTS

Helene Vachet of the Election Committee recapped the election process of October/November 2013. Helene indicated that: there were 7 nominees for 7 Board seats, the votes were counted in early November, and the 7 nominees, those 7 Board members present at this Board meeting, were thus elected. There followed a discussion of voting records: 1) voting records are maintained by Jon & Linda Lambert at their residence, & 2) the Election Committee will consider revising the voting process to provide documentation of who voted, without sacrificing the secrecy of the ballot; it was suggested that this could be accomplished by documenting the voter's name on the outer envelope which contains the sealed ballot envelope.

3. ELECTION OF OFFICERS

Marquis moved that Jon be elected Board President and that Bill be elected Board Secretary & Treasurer, and Robin seconded the motion. The motion was carried by unanimous voice vote.

4. UPDATES FROM JON

Since the last Board meeting: 1) Jon composed & delivered to residents a fire safety newsletter, and 2) Jon asked five contractors for proposals to repair the rodent undermined parts of Arundale Road, but only one proposal was submitted. Because of the lack of proposals, the single proposal has not yet been accepted by GCSC.

5. TREASURER'S REPORT

Bill presented the Financial Statements for the period ending December 31, 2013. Bill also indicated that the budget adopted at the March 13, 2010 Board meeting remains the budget in effect, that the budget provides for an annual road maintenance reserve accrual of about \$7,500, and that since the budget was adopted, GSCS financial performance has been within a few percent of budget. Bill also pointed out that there is no budget for uncollectable assessments.

Concern was expressed about the level of unpaid assessments, currently in excess of \$5,800. Bill indicated that by mid-February, he will issue collection letters to property owners with past due amounts over 180 days old, and that 30 days after that he will bring any remaining seriously past due accounts to the Board for consideration of Small Claims Court collection action.

There was a discussion about providing greater transparency of the source of unpaid assessments, and the consensus was that GCSC should begin including unpaid assessments detail with the financial statements that accompany the quarterly billing statements. The unpaid assessments detail will identify the properties, but not the property owners, that are the source of unpaid assessments. Bill said he will implement this additional financial reporting beginning with the April 1, 2014 billing statements.

6. REFUSE COLLECTION & REMOVAL

Trina Grantham reported on the use of the common refuse collection area.

Based on the observations of various community members, abuse of the collection area remains disappointingly frequent. This abuse has resulted in an unpleasant, cluttered, difficult to use, and sometimes hazardous refuse collection area. Abuse observed includes the dumping of furniture, electrical appliances, electronics, construction waste, and hazardous materials. These prohibited materials have been dumped both inside and outside the dumpsters. In the last quarter, an extraordinary expense was incurred by GCSC to remove illegally dumped material.

Upon some discussion, consensus was that the Board and Committee will continue to communicate to residents the proper use of the refuse collection area, and that abuse constitutes a safety hazard and additional expense for all residents.

7. STREET LIGHTING

Marqui Bury reported on the maintenance of street lamps: In November 2013, there were 32

lamps operating, and 37 not operating. In January 2014 there were 30 lamps operating and 39 lamps not operating. In an effort to improve street lighting, Marqui will recruit individuals with the skills to maintain street lamps, and will distribute to residents information designed to encourage and assist with street lamp maintenance.

8. VEHICLE CODE ENFORCEMENT BY OJAI CITY POLICE

Robin moved, and Paula seconded the motion, that Jon write and send a letter to the Ojai City Manager that includes the following:

The GCSC Board has voted to request that Taormina Lane and Arundale road receive police vehicle and traffic supervision in the same manner as other roads in Ojai. The Board understands that this change may require some changes to signage or other related matters that may incur some expense. The GCSC is happy to work with the city on making the necessary changes.

The motion was carried by unanimous voice vote.

9. ROAD MAINTENANCE

Jon suggested requesting bids for road surfacing. Bill suggested that before requesting bids, we ascertain with standard costs whether we have the money to do the work. After some discussion, the consensus was that we exchange information on maintenance costs, and with that information at hand reconsider road maintenance at a subsequent meeting

10. PUBLIC COMMENTS

Trina suggested that a more visible meeting notice might be more effective. After some discussion consensus was that using a notice with larger lettering and/or posting a notice at the refuse collection area would be more effective.

11. ADJOURNMENT

The meeting was adjourned by Jon at approximately 6:45 PM.

Prepared By:  31 JAN 2014
William Painter, Secretary Date

GREEN CIRCLE SERVICE CORPORATION

A California Nonprofit Mutual Benefit Corporation

1129 MARICOPA HIGHWAY - PMB # 107 OJAI, CA 93023

www.TaorminaGCSC.org - GCSC1@sbcglobal.net

Jan 14, 2014

The attached letter was hand
delivered by me to Mr.
Robert Clark's (Ojai City Manager)
Secretary at his office in
the Ojai City Hall on
this date.



J.W. Lambert

... serving the Taormina community ...

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January 14, 2014

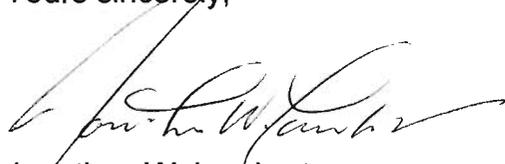
Mr. Rob Clark, City Manager
City of Ojai

The Board of Directors of the Green Circle Service Corporation, Inc. (CA Entity Number: C2764208) has voted to request of the Ojai City Council that Taormina Lane and Arundale Road receive police supervision and enforcement of traffic codes and statutes in the same manner as other roads in the City of Ojai. The GCSC Board understands that such action may require changes in signage or other related matters and that such changes may incur some expense, and it is happy to work with the City to effect the necessary changes.

The Board attests that the GCSC is the sole owner of the two roads and is empowered to make this request.

Thank you for your assistance in this matter.

Yours sincerely,



Jonathan W. Lambert
President, GCSC