

GREEN CIRCLE SERVICE CORPORATION

... serving the Taormina community ...

1129 MARICOPA HIGHWAY - PMB # 107
OJAI, CALIFORNIA 93023

REGULAR MEETING OF THE GREEN CIRCLE SERVICE CORPORATION BOARD OF DIRECTORS

MINUTES – MARCH 28, 2016

CALL TO ORDER

This regular meeting of the Green Circle Service Corporation (GCSC) Board of Directors was held on Monday March 28, 2016 at 11 Taormina Lane, Ojai, California. The meeting was called to order by Jon at 12:02 PM.

The following Board members were present:

Trina Grantham
Jon Lambert,
Stephanie O'Neill,
William Painter,
Leslie Schreiber,
John Sherfey, and
Kristin Storey.

Community members Linda Lambert & Carol Smith were also present during parts of the meeting.

MEETING NOTICE

Notice of the this Board meeting was posted by Jon Lambert on March 21, 2016 on the community bulletin board between 98 and 100 Taormina Lane.

1. APPROVAL OF MINUTES

Leslie moved, and Kristin seconded the motion, to approve the attached minutes of the Board meeting held December 3, 2015. The motion was carried by unanimous voice vote.

2. ELECTION OF BOARD OFFICERS

Kristin moved that Jon be elected as President, and Bill be elected as Secretary & Treasurer. Stephanie seconded the motion. The motion was carried by unanimous voice vote.

3. REPORTS & DISCUSSIONS

Finance

Unpaid assessment & finance charge balances as of December 31, 2015 were reviewed. The consensus was the Treasurer should write collection letters in April, and then, considering the response to the collection letters, the Board may consider filing judicial claim(s) with the Superior Court of California.

Refuse Collection and Removal

Effective April 1, 2016, State law (AB 1826) requires that yard waste, and organic

waste generally, be diverted from landfills, and recycled by composting or anaerobic digestion. This means GCSC must now provide separate bins for recycling (white bins), landfill waste (green bins), and yard waste (brown bins).

To comply with the law, and work within the constraints of the space available in our refuse collection area and pickup service available from Harrison, effective April 5 GCSC will revise the refuse collection and removal service to the following:

- 2 yard waste bins (brown) with pickup once per week;
- 1 recycling bin (white) with pickup three times per week; and
- 1 landfill waste (green) with pickup three times per week.

The adequacy of this removal service will be monitored by the Board, and if necessary the pickup frequency of the recycling and landfill waste bins may be revised. The pickup frequency of the yard waste bins is limited to the only Harrison service frequency available, once per week.

Revisions to frequency of pickups will impact the number of truck trips to our neighborhood and our costs, and the Board goal is to keep both truck trips and costs to the minimum necessary for collection and removal of only routine household waste generated only by Taormina Lane residents.

Trina moved, and Kristin seconded the motion, that the Board authorize an expense not to exceed \$300 for revised refuse collection area signage as needed. The motion was carried by unanimous voice vote.

Street Lighting

The perception of most was that the number of non-functioning street lights is decreasing. The Board will continue ongoing efforts to encourage property owners to maintain their street lights considering the potential applicability Ojai's exterior lighting ordinance.

Road Safety

The Board received complaints of a silver/grey Dodge pickup truck parked unsafely along a red curb at 24 Taormina Lane. The complainants agreed to contact the vehicle owner and ask that the vehicle be moved before coming back to the Board to request noticing and towing.

3. ADJOURNMENT

The meeting was adjourned by Jon at approximately 1:15 PM.

Prepared By: William Painter, Secretary Date APR 4, 2016

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REGULAR MEETING OF THE GREEN CIRCLE SERVICE CORPORATION BOARD OF DIRECTORS

MINUTES – DECEMBER 3, 2015

CALL TO ORDER

This regular meeting of the Green Circle Service Corporation (GCSC) Board of Directors was held on Thursday December 3, 2015 at 117 Taormina Lane, Ojai, California. The meeting was called to order by Jon at 4:10 PM.

The following Board members were present:

Trina Grantham
Jon Lambert,
Stephanie O’Neill (arrived 4:55 PM)
William Painter,
Leslie Schreiber,
John Sherfey, and
Kristin Storey.

Community member Linda Lambert was also present.

MEETING NOTICE

Notice of the this Board meeting was posted by Jon Lambert on November 25, 2015 on the community bulletin board between 98 and 100 Taormina Lane.

1. APPROVAL OF MINUTES

Kristin moved and Leslie seconded the motion to approve the attached minutes of the Board meeting held October 22, 2015. The motion was carried by unanimous voice vote.

2. REPORTS & DISCUSSIONS

Finance

The Board reviewed a December 1 report of past due assessments and unsatisfied judgements. The consensus was that no board action be taken at this time.

Refuse Collection & Removal

The Board reviewed the ongoing level of collection area misuse, that is the discarding of prohibited items and the discarding of items outside the collection bins. The Board discussed the potential effects of adding signage or revising the location of existing signage. The range of opinions was expressed: from additional signage might reduce misuse to additional signage might present visual clutter and reduce the effectiveness of existing signage. The consensus was that no additional signage will be added at this time, but that relocation of existing signage to locations possibly more effective will be considered and possibly implemented by Trina.

Street Lamps

The Board discussed the operational status of individual parcel street lamps. The consensus was that the number of street lamps currently nonoperational is disappointing. Trina will continue her work with other community members to develop and distribute informational material reminding residents of the requirement to maintain an operational street lamp, and providing leads for street lamp repair.

Board Elections

Linda provided a report of the recent Board election: 26 ballots were submitted and counted; there were 7 nominees and 7 elected Board members; and election records are maintained at 11 Taormina Lane. Trina moved and John seconded the motion that the Board accept the election results. The motion was carried by unanimous voice vote.

Board Officers

The election of Board officers was discussed, and the consensus was to postpone officer election.

Parking Complaints

The Board discussed complaints of parking problems that several Board members have received from residents. Three specific vehicles were identified by complainants:

- 1) Texas-Bragg trailer, California license plate 4DT1269, reported parked for several months,
- 2) 2002 GMC truck, California license plate 6W02203, reported parked for several weeks without current registration displayed, and
- 3) 1996 Lincoln sedan, California license plate 3NKC454, reported parked inoperable and leaking fluids for over a week.

Bill moved and Kristin seconded that the Board authorize parking controls enforcement in accordance with GCSC Resolution 2015-001 for the three vehicles identified above. The motion was carried by unanimous voice vote.

Board member Stephanie O'Neill arrived.

Road Condition & Maintenance

The Board reviewed two Western Oil Spreading Services (WOSS) crack sealing proposals, one for \$4,418 & the other for \$4,556, that were provided by Jon to the Board on November 1.

The Board discussed the various road patching, crack sealing, and surface treatment options and reached the following consensus:

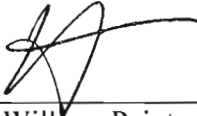
- 1) to repair holes on Arundale Access Road without delay. Kristin moved and Bill seconded the motion to authorize up to \$600 expense for immediate patching of holes in Arundale Access Road. The motion was carried by unanimous voice vote. Jon will arrange to have the work completed.
- 2) that it is not possible in this Board meeting to objectively determine road condition and complete the engineering and financial analyses necessary to develop a valid time-based maintenance plan, and that this task is best

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assigned to a road committee to report back to the Board. Bill agreed to lead the road committee with the objectives to develop, with expert input and review, a paving management plan, to provide financial analysis of the plan, and to document methods and information sources used.

5. ADJOURNMENT

The meeting was adjourned by Jon at approximately 5:55 PM

Prepared By:  Dec 12, 2015
William Painter, Secretary Date