

GREEN CIRCLE SERVICE CORPORATION

... serving the Taormina community ...

1129 MARICOPA HIGHWAY - PMB # 107

OJAI, CALIFORNIA 93023

REGULAR MEETING OF THE GREEN CIRCLE SERVICE CORPORATION BOARD OF DIRECTORS MINUTES – NOVEMBER 15, 2017

CALL TO ORDER

This regular meeting of the Green Circle Service Corporation (GCSC) Board of Directors was held on Wednesday, November 15, 2017 at 117 Taormina Lane, Ojai, California. The meeting was called to order by Leslie at 6:30 PM.

The following Board members were present:

Kim Bryson
Jon Lambert,
Stephanie O'Neill,
William Painter,
Leslie Schreiber,
John Sherfey, and
Kristin Storey.

Community member, and Elections Committee member, Trina Grantham was also present.

MEETING NOTICE

Notice of the this Board meeting was posted by William Painter on November 6, 2017 on the community bulletin board between 98 and 100 Taormina Lane.

1. APPROVAL OF MINUTES

Jon moved, and Kristin seconded the motion, to approve the attached minutes of the Board meeting held December 1, 2016. The motion was carried by unanimous voice vote.

2. REPORTS & DISCUSSIONS

Finance

Bill presented the year-end balance sheets for June 30, 2016 and June 30, 2017. The balance sheets show our cash position rose by just short of \$14,000, which is a favorable variance to budget.

Roads Use, Maintenance, & Signage

Leslie reported that the City of Ojai Historic Preservation Commission is developing signage to mark our Historic District that will be installed by the City on City property.

The Board discussed repair and/or replacement of the traffic control signage that remains vandalized. Considering that the signage intent remains reasonably clear, and the possibility of future traffic control revisions, the consensus was to take no action at this time concerning the vandalized signage.

The Board discussed the speed bump and hump warning signage. Currently high-maintenance temporary signage is installed, and Jon has been maintaining this signage. Jon suggested that permanent standardized 12 inch by 18 inch signage be considered by the Board. Kristin moved, and John seconded the motion, that the Board authorize the expenditure of no more than \$700 for the provision and installation of permanent

signage marking the speed bumps and hump. Jon volunteered to procure the signs, contract for their installation, and oversee the work. The motion was carried by unanimous voice vote.

The Board discussed current roadway paving condition. The consensus was that some minor patching should be undertaken at this time. Kristin moved, and Kim seconded the motion, that the Board authorize the expenditure of no more than \$1,000 for road patching where most needed. Jon volunteered to contract for and oversee the work. The motion was carried by unanimous voice vote.

The significant pavement distortion apparent at street number 112, a depression apparently associated with the sewer lateral connection to 112 Taormina Lane, appears to be caused by a substandard pavement repair, that is, inadequate compaction of underlying course(s), following the sewer lateral connection. Kim and Stephanie volunteered to contact the Ojai Valley Sanitary District in an effort to identify the responsible contractor and seek redress.

The Board discussed the operating status of street lamps. Trina reported that at the most recent survey, 30 of 72 street lamps were observed to be non-operating. The consensus was the Trina would continue her efforts to develop a letter from the Board to parcel owners that discusses the contribution that operating street lamps make to the safety and visual environment of our neighborhood. As well, the letter would point out that the recorded Declarations (CC&R's), and City Ordinance 863 establishing the Historic District, require that parcel owners install street lamps and maintain them in operating condition. The Board consensus was that action to authorize distribution of a letter may be taken at a future date.

Refuse Collection Area Maintenance

The use and condition of the refuse collection area was discussed. The observation that an adjoining parcel owner is storing materials against the refuse collection area fence was presented. Leslie volunteered to discuss this with the adjoining parcel owner. The consensus was that no other action will be taken at this time.

Board Elections

Trina presented the results of this year's nominating process: that the only nominations received were those of the current seven Board members, and therefore an election would be uncontested. Stephanie moved that the Board cancel the upcoming uncontested election, and Jon seconded the motion. The motion was carried by unanimous voice vote.

Next Board Meeting

Planning that the agenda will include a discussion of road traffic controls, the Board scheduled the next Board meeting for Monday, January 16, 2018 at 22 Taormina Lane

ADJOURNMENT

The meeting was adjourned by Leslie at approximately 8:20 PM.

Prepared By: _____


William Painter, Secretary


Date

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REGULAR MEETING OF THE GREEN CIRCLE SERVICE CORPORATION BOARD OF DIRECTORS

MINUTES – DECEMBER 1, 2016

CALL TO ORDER

This regular meeting of the Green Circle Service Corporation (GCSC) Board of Directors was held on Thursday December 1, 2016 at 11 Taormina Lane, Ojai, California. The meeting was called to order by Jon at 7:00 PM.

The following Board members were present:

Kim Bryson
Jon Lambert,
Stephanie O’Neill,
William Painter,
Leslie Schreiber,
John Sherfey, and
Kristin Storey.

Community members Trina Grantham and Linda Lambert were also present.

1. APPROVAL OF MINUTES

Stephanie moved, and Kristin seconded the motion, to approve the attached minutes of the Board meeting held March 28, 2016. The motion was carried by unanimous voice vote.

2. REPORTS & DISCUSSIONS

Finance

The Board discussed the budget adopted at the March 13, 2010 Board meeting: that budget remains our budget to date, and GCSC is operating with minor favorable variances due to increased assessments and reduced expenses. Considering the low magnitude of the favorable variances, the Board consensus was to continue with the currently adopted budget.

The Board reviewed amounts owed GCSC shown on the September 30, 2016 financial statements. The consensus was that no collection action is required at this meeting.

Refuse Collection and Removal

The Board discussed the current refuse removal schedule, and the ongoing level of misuse of the refuse collection area. The consensus was that, other than ongoing user education efforts by the Trash Committee, no Board action is necessary at this meeting.

Road Safety, Maintenance & Lighting

The Board discussed the vandalized sign that marks the east end of the one-way section of Arundale Access. Considering that 1) the one-way designation may one day be reconsidered by the Board, 2) the overall signage intent remains clear, 3) the entire

length of the one-way section of roadway is visible from all points along its length, and 4) the Board and other community members have observed that violation of the signage appears for the most part to be intentional violation by a small group of habitual offenders, regardless of the condition of the signage, the consensus was that immediate Board action to repair or replace the sign is not necessary at this time

The Board discussed the current condition of the roads: the most prevalent sign of roadway pavement distress was said to be 'shrinkage cracking,' of generally about ¼ inch width. not a structural fault, and not a fault indicating immediate maintenance is necessary. The consensus was that no maintenance action is necessary at this time, but that the Cape Seal installed in 2007 is nearing the end of its life, and an asphalt seal coat will likely be advised sometime within the next several years.

3. ELECTION OF BOARD OFFICERS

The Board elected officers by unanimous voice vote as follows:

Leslie Schreiber, President, and
Bill Painter, Secretary and Treasurer.

4. BOARD ELECTIONS

Linda Lambert presented a summary of the Board election earlier this year:

54 voters on the roll,
22 ballots voted,
seven nominated, and seven elected, the seven present at this meeting, and
records are maintained at 11 Taormina Lane.

By unanimous voice vote, the Board accepted the election results.

5. CALIFORNIA CID LAW

The Board reviewed and discussed the definitions of "planned development," "common interest development," and "common area," in California's Common Interest Development Act. The Board also reviewed and discussed the form SI-100 (Rev 11/2016) which is filed with the California Secretary of State every two years. The consensus was that the Board Secretary should also file the SI-CID with the Secretary of State.

6. ADJOURNMENT

The meeting was adjourned by Jon at approximately 8:50 PM.

Prepared By:



William Painter, Secretary

JAN 4, 2017

Date