

GREEN CIRCLE SERVICE CORPORATION

... serving the Taormina community ...

1129 MARICOPA HIGHWAY - PMB # 107

OJAI, CALIFORNIA 93023

RESOLUTION NO. 2015-001

A Resolution of Green Circle Service Corporation to Establish & Enforce Parking Controls

WHEREAS:

- Taormina Lane and Arundale Road, including the contiguous parking bays, are owned and maintained by Green Circle Service Corporation (GCSC), and are referred to herein as "GCSC roads." GCSC roads are designed and maintained to provide vehicular access to all parcels served, short term parking for all residents and visitors, and storm water drainage.
- The observed use of GCSC roads for storage of personal property, including vehicles (includes trailers), presents a community-wide common problem in the following ways:
 - a) increased road safety risks due to decreased visibility of road hazards such as pedestrians, animals, vehicles, and any other roadway hazards,
 - b) decreased availability of parking for all other residents and visitors,
 - c) blight, degradation of the common visual environment we all share,
 - d) increased risk of hazardous material spills due to potential fluid leakage from derelict vehicles, and
 - e) limited access for street cleaning, contamination of storm water runoff, and impaired storm water drainage.
- Authority of GCSC to establish and enforce traffic and parking controls is based on the following:
 - a) Quitclaim Deed and Agreement, document 20060821001765580, recorded August 21, 2006, dedicating the roads to GCSC,
 - b) Covenants, Conditions and Restrictions (CC&R's) in the instrument recorded November 9, 1977, in book 4988, page 792, official records of Ventura County,
 - c) 2015 California Vehicle Code (CVC) Division 11, Chapter 10 (Removal of Parked and Abandoned Vehicles), Article 1 (Authority to Remove Vehicles), §22658 - Removal from Private Property,
 - d) Ojai Municipal Code §3-2.1114 (Parking on privately-owned property without permission.),
- Parking controls are currently established by: 1) Covenants, Conditions and Restrictions (CC&R's) in the instrument recorded November 9, 1977, in book 4988, page 792, official records of Ventura County, and 2) GCSC Board action taken March 22, 2007.

THEREFORE:

- The Board resolves to establish the following additional parking controls: Parking of vehicles with expired registration is prohibited, and Parking of unregistered vehicles is prohibited.
- The Board resolves to install a 24 inch by 24 inch sign at the entrance to Taormina Lane at La Paz Road, and at the entrance to Arundale Road at Hermosa Road, and authorizes for this purpose an expense not to exceed \$250. The layout of the sign authorized is attached to this Resolution. Upon installation of signs, the GCSC Secretary shall notify in writing the Ojai Police Department of the sign installation.
- The Board resolves to adopt a process for enforcement of parking controls as follows: vehicles in violation of parking controls are subject to issuance of a Notice of Parking Violation, and if remaining in violation at least 96 hours after notification are subject to removal by GCSC. The process, which includes recordkeeping requirements, is defined in the following forms attached to this Resolution:

GCSC Parking Controls Enforcement Form,
GCSC Notice of Parking Violation, and
GCSC Notice of Vehicle Removal.

The Board resolves to authorize any Board member to implement the above defined process only when vehicle-specific initiation of parking controls enforcement action is taken by the GCSC Board.

I, William Painter, Secretary of Green Circle Service Corporation, do hereby certify that the above resolution was duly passed and adopted by the Board of Directors of Green Circle Service Corporation (at a meeting thereof, held on _____.)
(by Action Without a Meeting in accordance with GCSC Bylaws.)

Dated: _____
William Painter, Secretary

Posted signage:

PRIVATE ROAD
FOR RESIDENTS & GUESTS ONLY
PUBLIC PARKING PROHIBITED
VEHICLES PARKED IN VIOLATION OF
GREEN CIRCLE SERVICE CORP.
PARKING
CONTROLS MAY BE REMOVED AT
OWNER'S EXPENSE
FOR REMOVED VEHICLES CALL:
ADAMSON'S TOWING: 805 646 1945
OJAI POLICE DEPT: 805 646 1414
CVC 22658

ENFORCEMENT PROCEDURE:

**GREEN CIRCLE SERVICE CORPORATION
PARKING CONTROLS ENFORCEMENT FORM**

Instructions: Fill in ALL spaces; if information is not applicable or not available, enter "N/A"
Initial and date all changes.

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1. Vehicle Identification & GCSC Board Authorization to Enforce Parking Controls

Make: _____ Model: _____
License Plate: _____ Issuing State: _____
VIN: _____
Vehicle Location: _____ Violation: _____
Vehicle Owner: Name: _____ Address: _____
By: _____
Sign Print Name Date
Date of Board Authorization to enforce parking controls in accordance with Resolution 2015-001: _____

2. Complete Notice of Parking Violation (NOPV) and Attach NOPV to Vehicle

Complete NOPV; make two (2) copies; attach the original to the vehicle, attach one (1) copy to this form.
Photograph vehicle in sufficient views to document vehicle identification and location, the violation, and the attachment of the NOPV. Attach photographs to this form.
Date NOPV attached: _____ Time NOPV attached: _____
Number of photographs attached: _____
By: _____
Sign Print Name Date

3. Send Copy of NOPV to Vehicle Owner

If the vehicle owner name and address are known or can be ascertained from California DMV public records, send a copy of the NOPV to the vehicle owner within 24 hours of vehicle attachment.

Delivery address: _____
Method of delivery: _____
Date of dispatch or delivery: _____ Time of dispatch or delivery: _____
By: _____
Sign Print Name Date

4. Document Continued Violation or Correction

After at least 96 hours from the time the NOPV was attached to the vehicle, observe whether the violation was corrected.

Vehicle Violation corrected? Yes No

If the violation was corrected, complete this Part, and skip to Part 9.

If the violation remains uncorrected, photograph the vehicle in sufficient views to document the continued violation and attach photographs to this form.

Date continued violation observed: _____ Time continued violation observed: _____

Number of photographs attached: _____

By: _____

Sign Print Name Date

5. Issue Payment for Towing Services to Adamson's Automotive & Towing

Verify Parts 1 through 4 are correctly completed.

If the violation is not corrected, and Adamson's Towing requires prepayment, issue GCSC payment to Adamson's Automotive & Towing not to exceed \$200.00.

Form of Payment: _____ Amount of Payment: _____

If payment is made, retain a copy of this form with GCSC expense records.

6. Contact Towing Service for Vehicle Removal

Contact Adamson's Automotive & Towing (646 1945) and arrange to meet them at the vehicle to be removed.

When Adamson's arrives to tow the vehicle, sign the Adamson's Tow Ticket authorizing vehicle removal. Attach a copy of the Tow Ticket to this form.

Date Vehicle Removed: _____ Time Vehicle Removed: _____

By: _____

Sign Print Name Date

Within one (1) hour of vehicle removal, report by telephone the vehicle removal to the Ojai Police Department (OPD) at 646 1414.

Date report submitted: _____ Time report submitted: _____

Name of person receiving report: _____

By: _____

Sign Print Name Date

7. Notify Last Registered Owner of Vehicle Removal

If the last registered vehicle owner is not known and cannot be ascertained from California DMV public records, skip to Part 8.

Complete the Notice of Vehicle Removal; make two (2) copies; attach one (1) copy to this form.

Within 24 hours of vehicle removal; send the Notice of Vehicle Removal to the last registered owner:

Delivery address: _____

Method of delivery: _____

Date of dispatch or delivery: _____ Time of dispatch or delivery: _____

Within 24 hours of vehicle removal; send a copy of the Notice of Vehicle Removal to Adamson's Towing:

Delivery address: _____

Method of delivery: _____

Date of dispatch or delivery: _____ Time of dispatch or delivery: _____

By: _____

Sign Print Name Date

8. Send Report to California Department of Justice

If the last registered vehicle owner name is not known, and cannot be ascertained from California DMV public records, send, or cause to be sent, a written report to the California Department of Justice, Stolen Vehicle System. Attach a record of the report to this form.

By: _____

Sign Print Name Date

9. Maintain Parking Controls Enforcement Record

Deliver this form with all attachments to the GCSC Secretary. Maintain this form with all attachments with GCSC records indefinitely.

NOTICE OF PARKING VIOLATION

Date: _____
Make: _____
Model: _____
License Plate: _____
Issuing State: _____
VIN: _____
Location: _____
Violation: _____

**IF THE VIOLATION IS NOT
CORRECTED WITHIN 96 HOURS (4
DAYS), THE VEHICLE WILL BE TOWED
TO:**

Adamson's Automotive Repair & Towing
214 Bryant Street
Ojai, California 93023
Telephone 805 646 1945

This Notice of Parking Violation was issued by the
owner of Taormina Lane and Arundale Road:
Green Circle Service Corporation (GCSC)
PMB 107

1129 Maricopa Hwy
Ojai, California 93023-3126,

If you have any questions or comments, you may
contact the Ojai Police Department at 805 646 1414, or
the GCSC Board President at:

GREEN CIRCLE SERVICE CORPORATION
NOTICE OF VEHICLE REMOVAL
NOVR 150430

Date: _____

To Last Registered Owner:

Name: _____

Address: _____

The vehicle identified below was removed from Green Circle Service Corporation (GCSC) private roads
due to violation of GCSC parking controls.

Parking Violation: _____

Make: _____

Model: _____

License Plate: _____

Issuing State: _____

The vehicle was removed to:

Adamson's Automotive Repair & Towing
214 Bryant Street
Ojai, California 93023
Telephone 805 646 1945

The Ojai Police Department has been notified of the removal.

The removal was authorized by the owner of Taormina Lane and Arundale Road:
Green Circle Service Corporation

PMB 107
1129 Maricopa Highway
Ojai, California 93023