

GREEN CIRCLE SERVICE CORPORATION

... serving the Taormina community ...

1129 MARICOPA HIGHWAY - PMB # 107
OJAI, CALIFORNIA 93023

REGULAR MEETING OF THE GREEN CIRCLE SERVICE CORPORATION BOARD OF DIRECTORS MINUTES – JANUARY 16, 2018

CALL TO ORDER

This regular meeting of the Green Circle Service Corporation (GCSC) Board of Directors was held on Tuesday, January 16, 2018 at 22 Taormina Lane, Ojai, California. The meeting was called to order by Leslie at 4:38 PM.

The following Board members were present:

Kim Bryson
Jon Lambert,
Stephanie O'Neill,
William Painter,
Leslie Schreiber,
John Sherfey, and
Kristin Storey.

Community members Trina Grantham and Carol Smith were also present.

MEETING NOTICE

Notice of the this Board meeting was posted by Leslie Schreiber on January 9, 2018 on the community bulletin board between 98 and 100 Taormina Lane.

1. APPROVAL OF MINUTES

Stephanie moved, and Kim seconded the motion, to approve the attached minutes of the Board meeting held November 15, 2017. The motion was carried by unanimous voice vote.

2. REPORTS & DISCUSSIONS

Finance

The financial statements, Income & Expense, Balance, & Unpaid Assessments, for the period ending December 31, 2017 were reviewed.

Leslie moved, and Kristin seconded the motion, to expense (write-off) assessment and finance charge debts owed by Randall Woods, a former parcel owner whose whereabouts, are unknown. This means that in the current quarter, the amounts owed by this individual will be removed from the balance statement (“unsatisfied judgements” & “former parcel owner unpaid”) and expensed as “uncollectable debt.” This does not mean that these debts are discharged; finance charges will continue to be accrued and expensed quarterly. The motion was carried by unanimous voice vote.

Past and potential future judicial action by GCSC to compel payment of assessments was discussed. Bill will forward to all Board members the current California DCA Guide to Small Claims Court.

Roads Use, Maintenance, & Signage

Jon reported that the installation of permanent speed bump and hump warning signage was completed. Jon also reporting that the patching authorized at the last meeting is pending the necessary warm and dry period of weather.

Kim and Stephanie volunteered to ask the Ojai Valley Sanitary District to take a look at the private lateral connection to 112 Taormina Lane, the location of a significant pavement distortion on Taormina Lane that was discussed at the last meeting.

The Board continued to develop a letter to parcel owners that discusses: 1) the contribution that operating street lamps make to the safety and visual environment of our neighborhood, and 2) the specific regulatory requirements that property owners maintain operating street lamps. A proposed letter was not finalized and so no Board action was taken at this meeting, and development of the letter will continue outside the meeting.

The safety issue of drivers exceeding safe speeds around the downhill corner approaching the driveway at 97 Taormina Lane was discussed. Various options to slow traffic (i.e., bumps, humps, warning signage, & curb bulb-outs) and/or increase visibility (i.e., mirrors, and lowered vegetation height and/or increased tree 'skirt' height in the road right-of-way) were discussed. Stephanie volunteered to investigate the possibility of increasing visibility at this location through vegetation modification, and the discussion will be continued to a later meeting.

The pros and cons of eliminating the current one-way traffic direction control on Arundale Access were discussed. The pros enumerated were: 1) more even distribution of traffic on roads, 2) convenience for road users, 3) less traffic at the driveways in the area where Taormina Lane meets La Paz Drive, and 4) a visually appealing entrance to our neighborhood. The cons enumerated were: 1) potential safety risks related to the Arundale Access road width, 2) more traffic at the driveways in the area where Taormina Lane meets Arundale Access, 3) potential road repair expenses, and 4) road construction expenses may be necessary to bring road into compliance with unspecified "standards."

The consensus was that upon consideration of the above pros and cons, there is not an immediately compelling case for either side, and the Board will continue the discussion to a subsequent meeting. Bill volunteered to research and identify applicable road "standards."

Refuse Collection Area Maintenance

The disappointing continued misuse of the refuse collection area, specifically the disposal of extraordinary household cleanup items outside the containers, was discussed.

Leslie reported that construction materials that had been stored against the refuse collection area fence were moved away from the fence.

Election of Board Officers

Jon moved, and Stephanie seconded the motion, that current Board officers be retained. This means that Leslie continues as President, and Bill continues as Secretary & Treasurer. The motion was carried by unanimous voice vote.

JANUARY 16, 2018 GCSC BOARD MEETING MINUTES

Next Board Meeting

The next Board meeting was set for Monday, February 26, 2018 at 4:30 PM at 22 Taormina Lane.

ADJOURNMENT

The meeting was adjourned by Leslie at approximately 6:45 PM.

Prepared By:  20 JAN 2018
William Painter, Secretary Date

DRAFT

GREEN CIRCLE SERVICE CORPORATION

... serving the Taormina community ...

1129 MARICOPA HIGHWAY - PMB # 107

OJAI, CALIFORNIA 93023

REGULAR MEETING OF THE GREEN CIRCLE SERVICE CORPORATION BOARD OF DIRECTORS MINUTES – NOVEMBER 15, 2017

CALL TO ORDER

This regular meeting of the Green Circle Service Corporation (GCSC) Board of Directors was held on Wednesday, November 15, 2017 at 117 Taormina Lane, Ojai, California. The meeting was called to order by Leslie at 6:30 PM.

The following Board members were present:

Kim Bryson
Jon Lambert,
Stephanie O'Neill,
William Painter,
Leslie Schreiber,
John Sherfey, and
Kristin Storey.

Community member, and Elections Committee member, Trina Grantham was also present.

MEETING NOTICE

Notice of the this Board meeting was posted by William Painter on November 6, 2017 on the community bulletin board between 98 and 100 Taormina Lane.

1. APPROVAL OF MINUTES

Jon moved, and Kristin seconded the motion, to approve the attached minutes of the Board meeting held December 1, 2016. The motion was carried by unanimous voice vote.

2. REPORTS & DISCUSSIONS

Finance

Bill presented the year-end balance sheets for June 30, 2016 and June 30, 2017. The balance sheets show our cash position rose by just short of \$14,000, which is a favorable variance to budget.

Roads Use, Maintenance, & Signage

Leslie reported that the City of Ojai Historic Preservation Commission is developing signage to mark our Historic District that will be installed by the City on City property.

The Board discussed repair and/or replacement of the traffic control signage that remains vandalized. Considering that the signage intent remains reasonably clear, and the possibility of future traffic control revisions, the consensus was to take no action at this time concerning the vandalized signage.

The Board discussed the speed bump and hump warning signage. Currently high-maintenance temporary signage is installed, and Jon has been maintaining this signage. Jon suggested that permanent standardized 12 inch by 18 inch signage be considered by the Board. Kristin moved, and John seconded the motion, that the Board authorize the expenditure of no more than \$700 for the provision and installation of permanent

signage marking the speed bumps and hump. Jon volunteered to procure the signs, contract for their installation, and oversee the work. The motion was carried by unanimous voice vote.

The Board discussed current roadway paving condition. The consensus was that some minor patching should be undertaken at this time. Kristin moved, and Kim seconded the motion, that the Board authorize the expenditure of no more than \$1,000 for road patching where most needed. Jon volunteered to contract for and oversee the work. The motion was carried by unanimous voice vote.

The significant pavement distortion apparent at street number 112, a depression apparently associated with the sewer lateral connection to 112 Taormina Lane, appears to be caused by a substandard pavement repair, that is, inadequate compaction of underlying course(s), following the sewer lateral connection. Kim and Stephanie volunteered to contact the Ojai Valley Sanitary District in an effort to identify the responsible contractor and seek redress.

The Board discussed the operating status of street lamps. Trina reported that at the most recent survey, 30 of 72 street lamps were observed to be non-operating. The consensus was the Trina would continue her efforts to develop a letter from the Board to parcel owners that discusses the contribution that operating street lamps make to the safety and visual environment of our neighborhood. As well, the letter would point out that the recorded Declarations (CC&R's), and City Ordinance 863 establishing the Historic District, require that parcel owners install street lamps and maintain them in operating condition. The Board consensus was that action to authorize distribution of a letter may be taken at a future date.

Refuse Collection Area Maintenance

The use and condition of the refuse collection area was discussed. The observation that an adjoining parcel owner is storing materials against the refuse collection area fence was presented. Leslie volunteered to discuss this with the adjoining parcel owner. The consensus was that no other action will be taken at this time.

Board Elections

Trina presented the results of this year's nominating process: that the only nominations received were those of the current seven Board members, and therefore an election would be uncontested. Stephanie moved that the Board cancel the upcoming uncontested election, and Jon seconded the motion. The motion was carried by unanimous voice vote.

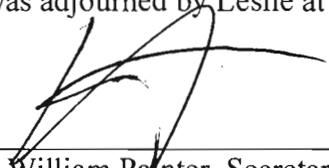
Next Board Meeting

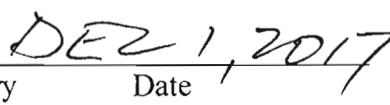
Planning that the agenda will include a discussion of road traffic controls, the Board scheduled the next Board meeting for Monday, January 16, 2018 at 22 Taormina Lane

ADJOURNMENT

The meeting was adjourned by Leslie at approximately 8:20 PM.

Prepared By: _____


William Painter, Secretary


Date